

Dear Author,

today I would like to inform you about the further procedure regarding the papers for the CIMAC Congress in Busan (June 12 – 16, 2023). We will now start a second "call for papers" to ensure that new topics that have emerged will also be represented at the Busan Congress. These abstracts will be added to the abstracts from the "call for papers 2021".

At first, I will explain the process for those of you, who already submitted an abstract. In the next paragraph I lay out the process for new abstracts which may be submitted. At last, I will explain the next steps for accepted abstracts.

If you already submitted your abstract during the call for papers 2021 and it was accepted:

1. You do not need to upload it again. All accepted abstracts will remain valid. In case you want to update your abstract, this can be done while you are drafting your paper (paper phase).
2. If you submitted an abstract, but are no longer interested in writing a paper, please inform us by sending a one-liner to EPS@cimac.com. Otherwise, we assume that you are still going to create a paper.
3. See paragraph "Next Steps"

If you want to submit a new abstract during upcoming the call for papers 2022:

- a. Newly submitted abstracts have equal chances to be granted a presentation/poster slot at the congress in Busan. New submissions are matched with old submissions to filter duplicate submissions.
- b. The Call for Papers 2022 will start today and ends on 23.09.2022 end of business. The abstract will be reviewed. If your abstract is accepted, you will be notified via the Electronic Paper System (EPS). <https://eps.cimaccongress.org/>
- c. See paragraph "Next Steps"

Next steps:

- If your abstract (presentation or poster) from either of the two calls for papers got accepted, you will be contacted via the electronic paper system (EPS). The EPS will reopen in early December 2022 so that you can create and upload your paper.
- The papers will be reviewed as usual. Authors of accepted papers are invited to hold a presentation or present a poster at the congress in June 2023.

Should neither of these options explained above be applicable to you, or should special circumstances need to be discussed:

- Please contact CIMAC via EPS@cimac.org, or call Mr. Marc Schinke (+49 69 66031149).

Kind regards,

Marc Schinke on behalf of CIMAC